**申请本科学位证明书委托表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 申请人姓名 |  | | | | | | 委托人姓名 | | | | | |  | | | | | | | |
| 申请人身份证号 |  |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  |  |  |
| 委托人身份证号 |  |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  |  |  |
| 申请人电话 |  | | | | | | 委托人电话 | | | | | |  | | | | | | | |
| 委托事项 | □代为提交学位证明书申请材料 | | | | | | | | | | | | | | | | | | | |
| □代为领取学位证明书 | | | | | | | | | | | | | | | | | | | |
| □其它 | | | | | | | | | | | | | | | | | | | |
| 委托事因 | 由于　　　　　　　　　　　　　等原因，不能亲自办理毕业（学位）证明书相关事宜，特委托　　　　　作为我的合法代理人，全权代表我办理学位证明书，委托时间自签字之日起到上述事项办完为止。 | | | | | | | | | | | | | | | | | | | |
| 申请人签名 |  | | | | | | 签名时间 | | | | | |  | | | | | | | |
| 委托人签名 |  | | | | | | 签名时间 | | | | | |  | | | | | | | |

说明：1.申请人应选择委托事项，如有其它委托可在“其它”项填写；

2.申请人应在“委托事因”栏，说明本人不能来办毕业（学位）证明书的原因；

3.“申请人签名”和“委托人签名”应是本人签名；

4. 被委托人提供的各项材料应是真实、有效。